## **Infolock Cookies Policy**

#### 1. Introduction

- 1.1 Our website uses cookies.
- 1.2 We will ask you to consent to our use of cookies in accordance with the terms of this policy when you first visit our website.

### 2. Credit

2.1 This document was created using a template from SEQ Legal (http://www.seqlegal.com).

#### 3. About cookies

- 3.1 A cookie is a file containing an identifier (a string of letters and numbers) that is sent by a web server to a web browser and is stored by the browser. The identifier is then sent back to the server each time the browser requests a page from the server.
- 3.2 Cookies may be either "persistent" cookies or "session" cookies: a persistent cookie will be stored by a web browser and will remain valid until its set expiry date, unless deleted by the user before the expiry date; a session cookie, on the other hand, will expire at the end of the user session, when the web browser is closed.
- 3.3 Cookies do not typically contain any information that personally identifies a user, but personal information that we store about you may be linked to the information stored in and obtained from cookies.
- 3.4 Cookies can be used by web servers to identify and track users as they navigate different pages on a website and identify users returning to a website.

### 4. Our cookies

4.1 We use both session and persistent cookies on our website.

### 5. Analytics cookies

- 5.1 We use Google Analytics to analyse the use of our website.
- 5.2 Our analytics service provider generates statistical and other information about website use by means of cookies.
- 5.3 The information generated relating to our website is used to create reports about the use of our website.
- 5.4 Our analytics service provider's privacy policy is available at: http://www.google.com/policies/privacy

#### 6. Third party cookies

6.1 Our website MAY also use third party cookies.

### 7. Blocking cookies

- 7.1 Most browsers allow you to refuse to accept cookies;
- 7.2 Blocking all cookies will have a negative impact upon the usability of many websites.
- 7.3 If you block cookies, you maay not be able to use all the features on our website.

# 8. Deleting cookies

- 8.1 You can delete cookies already stored on your computer;
- 8.2 Deleting cookies may have a negative impact on the usability of many websites.

### 9. Our details

- 10.1 This website is owned and operated by Richard Mitchell.
- 10.3 Our principal place of business is at

Rhue, Ullapool, IV26 2TJ.

10.4 You can contact us by writing to the business address given above, by using our website contact form, by email to admin@infolock.co.uk or by telephone on 07753 689444.